

# Vanco Online Giving Directions

*All, this link is not on our web yet, but I'm assuming that once this is approved, that this will be the link to enroll for parishioners. Please walk thru these steps and make any corrections or editions as necessary. Open the link below.*

Go to the link below on the St. Joe's website ([st-joseph-church.com](http://st-joseph-church.com))

[https://www.eservicepayments.com/cgi-bin/Vanco\\_ver3.vps?appver3=wWsk24ZWJSTZKsGd1RMKlg0BDvsSG3VIWQCPJNNxD8upkiY7JIDavDsozUE7KG0nFx2NSo8LdUKGuGuF396vbWJTCEFFlpgkuwWiSh3366yXHubq5Z7ap5JVmPErc4ZeYHCKCZhESjGNQmZ5B-6dx1-0IXOUka WPvp45Xamqgg=&ver=3](https://www.eservicepayments.com/cgi-bin/Vanco_ver3.vps?appver3=wWsk24ZWJSTZKsGd1RMKlg0BDvsSG3VIWQCPJNNxD8upkiY7JIDavDsozUE7KG0nFx2NSo8LdUKGuGuF396vbWJTCEFFlpgkuwWiSh3366yXHubq5Z7ap5JVmPErc4ZeYHCKCZhESjGNQmZ5B-6dx1-0IXOUka WPvp45Xamqgg=&ver=3)

- You will see the home page of our website pop up and then a box below **“Online Donation.”**
- You can go to the right-hand side and create a profile **OR** fill in the boxes on the left side ~ donation amount, frequency and then hit “Continue”
- On the next screen, you'll need to complete name, address, etc.
- **Credit card** ~ If you are using your credit card, complete the boxes below. There is an option to also pay the credit card processing fee.
- **Checking or Savings** ~ When you click on the checking or savings, another screen will pop-up. You will need your bank routing number (on your checks or savings deposit tickets) and your account number. *The processing fee for checking or savings is 1%, plus .45 cents for each transaction.*
- In the next section, you can **save your profile**. This will save time and allow you to change your donation. **Save your password!**
- “I'm not a robot” Click this box.
- Before hitting the “Process” button, **check to see that your information is correct.**

You can return to the home page or just exit.

You will receive an e-mail confirming your online donation. The parish will also receive an e-mail letting them know of the deposit to the church's account.

## Vanco Client Services

3800 American Blvd. West Suite 500

Bloomington, MN 55431

D: 800 675 7430

Hours: 8:30am–7pm EST M–F

Email: [cs@vancopayments.com](mailto:cs@vancopayments.com)